



Minutes of a meeting of Atcham Parish Council held on Wednesday 12th March 2025 at 7.30pm in Atcham Memorial Hall

25/020 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

Present: Cllrs Laura Dixon (Chairman), Simon Adney, Stephen Cook, Keith Daley, Gareth Jones, Martin Ruston, Rob Trow.

Apologies: Apologies were accepted from Cllr Simon Adney.

Clerk: Alison Utting

Also: SC Cllr Claire Wild and 7 members of the public.

25/021 DECLARATIONS OF INTEREST – None.

25/022 MINUTES - It was resolved that the Chairman should sign the minutes of the parish council meeting held on 26th February 2025 as a true and correct record of that meeting.

25/023 PROGRESS REPORT

- a) **Road safety measures at Emstrey Bank** – Solid white lines have been approved and should be in place soon (awaiting quote from Keir). A follow-up meeting to be scheduled once these have been installed.
- b) **Planning applications** (car park and NT Outdoor Hub) – no decisions have been published yet.
- c) **Parking restriction road markings** – The consultation period ended 27th Feb with no objections received. Now waiting for quote from Keir and then works order will be raised.
- d) **Road resurfacing** – Some temporary pothole fixing is scheduled for April (hopefully Multevo machine). To properly resurface the road, it will have to be planed back approx. 50mm. This will obviously involved significant road closures

and will have to be scheduled around other major works at the Buildwas development. Cllr Wild estimates 2026-27 before it is done.

- e) **Change of website and email (to gov.uk)** – The website has now been switched. Clerk to progress new email accounts.
- f) **Change of bank** – Complete.

25/024 PUBLIC PARTICIPATION SESSION

Sovereign Park Residents' Association: They have been fighting for 5 years to find out why roads, open spaces, etc. haven't yet been adopted by Shropshire Council. Currently, nothing can be done about abandoned cars, ASB etc. because unadopted. Also affecting ability to sell properties. Cllr Wild explained that the estate cannot be adopted until the developer has brought everything up to adoptable standard. This includes drainage and sewerage, as well as roads, open spaces, etc. Miller Homes, the developer, has been given a list of fixes required before adoption is possible, but no progress has been made at all. CW will send this list and relevant correspondence to the Clerk. Clerk also to try contacting Severn Trent for update from them. APC to share details of the situation with Shrewsbury Town Council, as the estate will be part of Sutton Ward as of April 2025.

Atcham village drainage and sewerage: Residents had door-to-door visits from Severn Trent on 7th March, requesting that they adhere to very strict limits on what could be flushed down the drains. They were advised that the treatment plant was close to being overwhelmed. Residents want to know what will happen when the new dwellings at the farm are joined to the system? Clerk to contact Severn Trent to get full details of the situation.

25/025 SHROPSHIRE COUNCILLOR'S REPORT

Other than matters already raised, Cllr Claire Wild had nothing further to report. The Chair thanked her for the work she has done to support Atcham Parish Council during her time at SC and wished her the best for her retirement.

25/026 ANY OTHER REPORTS – None.

26/027 VEHICLE-ACTIVATED SPEED SIGNS

Cllrs considered information received regarding recommended suppliers and installation. The key point was that SC will no longer authorise installation without going through a joint application process with the parish council, that starts with the

requirement for gathering of vehicle speed data on the relevant stretch of road, by means of an automatic traffic counter (ATC), funded by the parish council. Cllrs agreed that the Clerk should get costing for this and proceed if acceptable.

25/028 PLANNING

- a) There were no new **planning applications** received in advance of this meeting.
- b) There were no new **planning decisions** published in advance of this meeting.

25/029 FINANCE

- a) Council noted the following **payments** made since the last meeting:

Amount	Details	Power to spend
345.82	Clerk's salary (Feb)	LGA 1972 s112
11.99	Website fee	LGA 1972 s142

Council agreed to make the following **payments**:

Amount	Details	Power to spend
TBC	Clerk's salary (Mar)	LGA 1972 s112
TBC	PAYE (months 11 & 12)	LGA 1972 s112
79.65	Clerk's expenses	LGA 1972 s112
90.00	Room hire	LGA 1972, s134 (1-3)
350.00	Contribution to newsletter costs	LGA 1972 s142
13.20	Poster printing	LGA 1972 s142
11.99	Website fee	LGA 1972 s142

The following receipts were noted: £19.72 bank interest, £375.00 Environmental Maintenance Grant (Old Bridge).

- b) Council approved the **accounts** and **bank reconciliation** to date.
- c) It was agreed to defer the decision on whether an **additional signatory** is needed until after May elections.

25/030 LEGAL MATTERS

- a) The APC **risk assessment** was reviewed and accepted (Prop: SC, Sec: KD, unanimous).
- b) It was resolved to appoint Richard Groome to be the council's **internal auditor** (2024-25) at the quoted cost of £49.
- c) Procedures for the **parish council elections** (May 1st) were discussed.

- d) It was noted that the **Clerk's appraisal** was carried out on 21/01/2025, with no concerns raised.

25/031 PARISH MATTERS

- a) It was resolved to appoint David Burn to carry out APC's **grounds maintenance** for the current year, as per his submitted quote.
- b) Matters reported:
- i. Damage to the balustrade of the New Bridge, caused by a vehicle collision a few months ago. Clerk to find out who is responsible for carrying out repairs.
 - ii. At the last meeting, a member of public raised the poor condition of the roadside footpath between Atcham village and Norton crossroads. KD to get photos, Clerk to then report.
 - iii. New notice board – this is very wobbly. Clerk to report to B&P. Also to see whether wires underneath can be sorted.

25/032 CORRESPONDENCE

- a) Royal British Legion – VE Day 80 8th May.
- b) SC – Avian flu updates (shared immediately online).
- c) Training opportunities – shared by email.
- d) Keep Britain Tidy – #GBSpringClean 21st March – 6th April
- e) HIGHWAYS:3.
- Planned road closure** 22nd – 23rd April (24 hrs) Pelham Road, Berwick Wharf (Severn Trent sluice valve chamber rebuild).
- Planned road closure** 25th April (9.30am – 4pm) B4380 Emstrey to Wroxeter junction (carriageway repairs)

The Chairman declared the meeting closed at 8.45pm.

The Annual Community Meeting will be held on Wednesday 14th May 2025 at 7pm, to be followed by the Annual Meeting of the Parish Council at 7.30pm.

Meeting dates for the rest of 2025: 9th July, 10th Sept, 12th Nov.

Signed: _____ Date: _____

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